

REQUEST FOR PROPOSALS

Kenhté:ke Language and Cultural Centre



PENDING FUNDING AVAILABILITY

(contract award date subject funding approval expected in 3rd Quarter of 2021)

Prepared By:
TTO Building Committee
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March 2021

INTRODUCTION:

Tsi Tyonnhéht Onkwawén:na (TTO) is seeking proposals from architectural firms for the construction of a new language and cultural centre.

BACKGROUND:

TTO is located on the Tyendinaga Mohawk Territory (TMT) which is situated in eastern Ontario along the northern shores of the Bay of Quinte. The community is immediately south of the #401, and approximately 20kms east of Belleville. Community membership as of January 22, 2019, is 9,875, of which 2,169 members live on the Territory. As of 2007, MBQ has the ninth largest membership of all First Nations in Canada, and the third largest in Ontario.

TTO is a grass-roots organization whose board members and staff are dedicated to taking steps to ensure that Onkwéhonwe'néha (our ways of knowing and being) is once again thriving in our community. Founded in 1999 and registered as a charitable organization in January 2003 (85886 3640RR0001), the organization continues to grow in size, structure and capacity.

At present TTO employs seven people and is governed by a volunteer board of nine members all of whom bring distinctive gifts with them to further the mandate, goals and objectives of the organization. Our staff and Board include proficient second language speakers, educators and professionals who have been involved in the cause for many years.

Within any indigenous society, language, culture, spiritual values and a sense of identity are inseparable concepts. When this balance is absent in one's life it threatens the ability to function at full capacity. Over the past seventeen years, TTO has been building the bridge of intergenerational transmission of language through programs geared towards adults and pre-school children. The programs, including a nursery-aged language nest, primary immersion from SK - grade 4, and a post-secondary accredited adult language program, have occupied spaces within the community deemed surplus which have not been ideal facilities in which for the programs to operate.

The Need

We propose to create a dedicated, purpose-built facility that enhances the learning experience of all Kenhtè:ke and ensures our children are raised as Kanyen'kehà:ka. Only when we have a generation of mother tongue speakers can we be sure that Mohawk will continue as a living language. Saving our language will only happen when we have rebuilt a complete language community. With a young and growing population, the time has come to invest in cultural education.

PROJECT LOCATION & ADJACENT INFRASTRUCTURE:

The master plan for the new campus has been divided into two phases. Phase One consists of the Kenhtè:ke Cultural Centre that would house our school programs, the outdoor playground for the children and a traditional replica longhouse. The Centre will be designed to accommodate all of our current and future needs for delivering educational and event programs.

The new build will be located at Lot Part 1 Concession I, as shown on 76937 CLSR, and Lot Part 1 Concession I, as shown on 76924 CLSR (see Key Map).

Water services may be provided by MBQ's expanded water services and will be confirmed later.

The site is currently serviced by single-phase power from Hydro One Networks Inc. and Bell telephone. Municipal water will be available in an upcoming water main extension project planned for 2023. Additionally, the Community's fiber optic network is nearby with a plan to extend service to this location when ready.

SCOPE OF WORK:

1. Review the 2020 feasibility study completed by No. 9, and any relevant information or studies pertaining to the proposed build or property.
2. Lead and facilitate a project kick-off meeting with the Building Committee. The successful consultant shall provide and distribute the meeting agenda, introduce their key staff, and discuss the next steps and proposed schedule. The successful consultant shall keep meeting minutes and distribute to the attendees within 1 week of meeting.
3. The successful candidate shall assist the building committee in obtaining the following pre-development studies and report necessary to complete the detailed design.
 - Phase 1 Environmental Site Assessment
 - Geotechnical and Soil Analysis
 - Phase 1 and 2 Archaeological Study
 - Species-At-Risk Assessment
4. The successful consultant shall review the site and buildings needs required to design the septic system to all applicable codes and standards including the Mohawks of the Bay of Quinte, Health Canada, and Indigenous Services Canada. This shall include a preliminary layout and methodology for review and approval.

5. Review Conceptual building plans including floor plan, elevations, and green/sustainable building elements and provide any further recommendations to the Building Committee and the TTO Board.
6. Review Class C Construction Estimate
7. Attend and lead a community Open House to present the proposed conceptual plan and document any feedback or input for discussion and at follow up meeting with the Building Committee.
8. Final stamped Design Package including Architectural, Civil/Site, Structural, Electrical, Mechanical, and Details/Specifications necessary to proceed to Tender Site and Grading Plans
9. Class A Construction Estimate
10. Annual O&M costs analysis to determine what the projected impact to costs will be associated with the new space. This will include but not necessarily limited to heating and cooling, electrical, communications or other utilities, water & sewer, annual maintenance, or inspections, etc.)

MEETINGS:

The Consultant will attend and lead the following meetings:

- Project Kick-Off (within 1 week after notice of award)
- Community Open House
- Design Briefing with TTO Board and Building Committee

DELIVERABLES:

- Concept Architectural Plans (3 hard copies, 1 pdf. Copy, 1 AutoCAD file)
- O&M Cost Analysis
- Final Detailed Design and Building Specifications
- Class C & A Construction Estimates

SUBMISSION REQUIREMENTS:

All submissions shall be structured to facilitate review and evaluation. Include any/all promotional documentation as appendices only.

The proposal shall provide the following:

1. Upset fees to provide the services as outlined with a breakdown for disbursements.
2. All fees shall be HST exempt.
3. All projected fees are to be considered upset limits.
4. A proposed schedule.
5. References to similar projects your firm have undertaken.
6. The names of key staff or sub-consultants to be utilized, their background and related experience.
7. A proposed approach and methodology to the works described.

Note: Due to the investment in positive relationship building that has taken place since the onset of this project, the successful applicant will be expected to work with No. 9 (<https://www.no9.ca/>) as community engagers and interior designers, and Focus Forward for Indigenous Youth (<https://www.focusforwardfiy.org/>) as on-the-job skill training throughout the life of the contract.

SUBMISSION DEADLINE:

Proposals are to be clearly identified as:

Kenhtè:ke Cultural Centre

And can be submitted to:

tto@kenhteke.org

The closing date and time:

June 2, 2021 at 4:00 p.m EST.

Any proposal received after the stated closing date and time will not be accepted and returned unopened.

TTO reserves the exclusive right to accept or reject any Proposal. The lowest Proposal will not necessarily be accepted.